

**HANDBOOK FOR
UNDERGRADUATE MUSIC
MAJORS**

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**UNIVERSITY OF ILLINOIS
SCHOOL OF MUSIC
URBANA-CHAMPAIGN**

**SIXTH EDITION
2008-2009**

TABLE OF CONTENTS

	Page
Introduction	3
Introductory Material and Logistics	4
Mission Statement	4
Description	4
Additional Information Sources	4
A Guided Tour of the School of Music Facilities	5
Communications	7
Academic Matters	8
Advising	8
Graduation Checklist	8
Registration Encumbrances and Advising Holds	9
Advanced Placement, Proficiency and Transfer Credit	9
Course Numbering and Credit	10
Music Core	10
Syllabi	12
Private Lessons - Assignment of Teachers/Arrangement of Lessons	12
Minor Applied Study	13
General Education Requirements	13
Degrees and Curricula	14
Majors in Performance	15
Voice	15
Instrumental	17
Jazz	19
Composition/Theory	21
Music History	23
Open Studies	25
Music Education	25
Bachelor of Arts in Music	26
Ensemble Participation	27
Rules and Regulations	30
Absence from Classes, Rehearsals, and Lessons	30
Degree Progress	30
Keyboard Competency	31
Concert Attendance	31
Security	32
Transferring and Reentry	32
Jury Examinations in Performance Study	33
Petitions	33
Grievances and Complaints	33
Copyright Laws	33
Use of Instruments	34
Use of Facilities	34

	Page
Services and Opportunities	35
Student Music Organizations	35
Study Abroad in Music	35
Scholarships	35
Student Services	36
Recital Scheduling	36
Recital Programs	36
Recording Services	37
Music School Shop	37
Alumni Office	37
Graduation List	37
Commencement Ceremonies	37
Accompanists	38
Committees	38

INTRODUCTION - UNDERGRADUATE MUSIC HANDBOOK

This advising handbook is intended to be a resource for undergraduate music majors at the University of Illinois at Urbana-Champaign. For students new to the School of Music, it is an orientation to your new academic home for the intermediate future. It sets forth the “rules and regulations” concerning courses and requirements for various undergraduate degrees, and it provides information about where to get additional assistance concerning your academic and musical progress. Finally, it should provide a stimulus for further questions concerning your career goals and how to achieve them.

No publication like this is ever up-to-date; as soon as something appears in print, it could change through faculty legislation, university policy, or legal re-interpretations. As well, requirements may apply differently to students depending upon when they entered school; this is especially true with regard to General Education requirements. For these and other reasons, you are strongly encouraged to do three things in addition to reading this book.

First, be sure to speak with your advisor frequently throughout your time on the UIUC campus. Your advisor should know the answers to most, if not all, of your questions. In the few instances when your advisor does not have the answers, s/he will likely suggest that you see the Coordinator of Undergraduate Studies in Music, the Associate Dean of the College, or perhaps another person in the University who has more training in the specific area in which you have a problem.

Second, be sure to read and respond to e-mail messages (the official means of corresponding at the University) concerning advising.

Third, check the electronic version of this *Undergraduate Handbook* on the School of Music website at <http://www.music.uiuc.edu/documents/1/5/UG-HB.pdf>

Please be advised that ultimately it is your responsibility to know the rules and regulations concerning your curriculum. If you have questions about curricular and academic matters, ask your advisor or the administrative officers mentioned above. The information contained in this *Handbook* is for general guidance on matters of interest to faculty, staff, and students in the School of Music at the University of Illinois at Urbana-Champaign. This *Handbook* summarizes campus/university policies as a convenient reference tool. However, information on campus and university policies contained herein is for informational purposes only and is subject to change without notice. For the most current information, please see the official campus/university versions of these policies as posted on official web sites. These can be accessed through the Campus Policies and Procedures website at www.uiuc.edu/admin_manuals.html.

The faculty, staff, alumni, and administration of the School of Music are indeed proud to include you as a member of our “family.” All of us want you to succeed. Working together, that intention is quite likely to become a reality.

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Revised and in effect for the 2008-2009 academic year

INTRODUCTORY MATERIAL AND LOGISTICS

MISSION STATEMENT

The mission of the School of Music is to advance the art of music and its related disciplines. It seeks to educate students in the various fields of the profession and to promote an understanding of music on the campus and in the larger community. The School endeavors to preserve diverse repertoires and cultural traditions while also creating opportunities for artistic, intellectual, technological, and scholarly innovation in the realm of music. The School is dedicated to excellence in research, performance, composition, and teacher education, undertaken in a spirit of collaboration among its own constituents, as well as with those of the College of Fine and Applied Arts and the University at large.

DESCRIPTION

The University of Illinois School of Music is consistently ranked among the strongest professional music schools in the country. It attracts outstanding students and faculty in composition-theory, music education, musicology, and performance. The School is large enough to provide a wide variety of experience for students seeking degrees in music. At the same time, the atmosphere of a smaller school prevails with emphasis on individualized instruction in performance, comparatively small classes, and a faculty and staff that care about its students. As a significant cultural resource, the School of Music serves the musical needs of the community, region, state, nation, and the world.

One measure of a university's quality is the success of its graduates. Among the more than 8,000 alumni of the School of Music are two Pulitzer Prize winners in composition; members of major symphony orchestras, opera companies, jazz ensembles, and professional choral groups; and faculty members at many of the nation's most prestigious colleges and universities. Music education graduates teach in and direct some of the finest elementary and secondary music programs throughout Illinois and in nearly every state in the union, as well as in foreign countries. The School is proud of its record in assisting qualified graduates to assume leadership roles in the music profession through career counseling and professional advising.

ADDITIONAL INFORMATION SOURCES

The University of Illinois and the College of Fine and Applied Arts maintain numerous websites that are updated periodically and provide many additional sources of information. These include:

Programs of Study (<http://courses.uiuc.edu/cis/programs/urbana/2008/fall/undergrad/faa/music.html>) - provides general information about the University of Illinois at Urbana-Champaign and detailed information about the undergraduate programs of study offered by eight undergraduate colleges, the School of Social Work, the Institute of Aviation, and the College of Veterinary Medicine, as well as information on graduate education offered at the University.

Courses Catalog (<http://courses.uiuc.edu/cis/catalog/urbana/2008/Fall/index.html>) - provides information about all courses listed in every academic department of the University. Usually by mid-October you can eventually get information about the following semester by changing the appropriate information in the URL above, etc.

Classes Schedule (<http://courses.uiuc.edu/cis/schedule/urbana/2008/Fall/>) - provides schedule of classes offered in a particular semester. Usually by mid-October you can eventually get information about the following semester by changing the appropriate information in the URL above, etc.

FAA Handbook (<http://www.faa.illinois.edu/Current+Students/Graduate+Info+%2526+Forms>) – click on *FAA Student Handbook* provides a quick and easy reference to academic policies and procedures as well as other matters of interest to students and faculty in the College of Fine and Applied Arts. Suggestions are given throughout the text regarding where to go and/or whom to see for further information.

Code of Policies and Regulations Applying to all Students (<http://www.admin.uiuc.edu/policy/code/>) - often referred to simply as the “Campus Code,” updated and published prior to the beginning of classes each fall semester, a collection of rules and regulations that apply to all undergraduate, graduate, and professional students enrolled at the University of Illinois at Urbana-Champaign.

A Sympathy with Sounds - published in 1995 in commemoration of the School’s 100th anniversary, this is a short history of the School of Music and is available from Suzanne Hassler in the Music Alumni Office, MB3074, 217/333-6452.

A “GUIDED TOUR” OF THE SCHOOL OF MUSIC FACILITIES

The mailing address of the School of Music is 1114 West Nevada Street, Urbana, IL 61801, and most mail is delivered to that address and then sorted and redistributed. There are, however, five buildings that contain School of Music offices, classrooms, and rehearsal halls. Each of these has its own organization, floor plan/room and floor numbering system, *etc.* All addresses in this section are in Urbana, Illinois, 61801, unless otherwise noted.

The “Main” Music Building (designated MB for Music Building, sometimes called the “new” music building,) is the one located at 1114 West Nevada Street, although it also faces Oregon Street and the south side of the Krannert Center. The Music Building houses the administrative offices of the School, along with classrooms, practice rooms, and offices for faculty and graduate assistants in the Brass, Composition/Theory, Musicology, String, and Woodwind Divisions. The building consists of two large cubes. The larger/taller contains offices, studios, a conference room, an Auditorium (MBA)/Recording Studio, two facilities called CAMIL (computer-assisted music instruction lab), Experimental Music Studios, Stenographic Services/ photocopying area, *etc.*

The offices for Outreach and Public Engagement in Music and the Music Events Office are located on the third level of the larger cube. These offices administer and facilitate special programs for pre-college students, including choral, orchestral, and chamber music symposia, and the office often handles touring for ensembles and other groups (except for University Bands). It is the home for ISYM, Illinois Summer Youth Music. The Music Events Office supervises the scheduling of all activities of the School, including recitals.

The smaller/shorter cube contains the Music Library (including the “Seminar Room” accessed only from within the Library on its second floor), most classroom spaces, and the “Shop” of the Music School (instrument check out and repair, keys, equipment). These two squares are joined by a stairway/foyer facing Oregon Street. The larger square has five levels: the first level is actually below ground, and room numbers on this level begin with the numeral “1” (for example the “Fishbowl” is Room 1201); the ground floor is the

second level, with room numbers beginning with the numeral “2” (the Music Building Auditorium is Room 2100), and so on. Elevator buttons in this building refer to levels.

Smith Memorial Hall (SMH, 805 South Mathews Avenue) is considered to be the original music building; some call it the “old” music building. Smith Memorial Hall houses the Accompanying, Jazz, Organ and Harpsichord, Percussion, Piano, Piano Pedagogy, and Voice Divisions. The building consists of four floors, the first of which is referred to as the basement (room numbers have only two digits), and the other three floors have three-digit numbers; first-floor room numbers beginning with 1, and so on. The basement includes percussion and jazz studios, the piano shop, and a newly refurbished teaching facility/auditorium (Smith 25), which also houses many jazz activities. The first floor consists primarily of the Recital Hall (SRH), organ practice rooms, piano and piano pedagogy labs, and keyboard faculty studios. The second floor includes the beautiful Memorial Room (SMR) and keyboard and voice faculty studios. The third floor includes practice rooms, most with Steinway pianos, and the choral/orchestral holdings (Room 306); one may access the third floor only by a special key obtained in the Shop. The elevator (button numbers refer to floors/basement) is located at the back (southwest side) of Recital Hall.

The Krannert Center for the Performing Arts (KCPA, 500 South Goodwin Avenue) is the principal concert performance venue on campus. The four indoor concert halls/theaters provide space for most large ensemble concerts and many faculty recitals presented by the School, as well as those presented by the Center itself and the performing arts units of the College of Fine and Applied Arts. KCPA includes the Foellinger Great Hall (2200 seats), Tryon Festival Theater (more than 900 seats, used primarily for opera), Colwell Playhouse (700 seats, used primarily for theater performances), and Studio Theatre (200 seats, used primarily for jazz, contemporary music, dance, and theatrical presentations). There is also an outdoor amphitheater used by the Department of Theater. Be aware that there is another “Foellinger” on campus: the Foellinger Auditorium is located immediately west of Smith Memorial Hall and is used for campus-wide events and some large general education classes.

Krannert is built on five levels, most of which are underground and connected by stairways and elevators (button numbers refer to levels). Levels 1, 3, and 5 are considered access levels; levels 1 and 3 are the lower and upper parking lots, respectively, and level 5 is the lobby area with access to all four theaters, Intermezzo (cafeteria-style meals), a bar area (also used for wine tastings), Promenade (gift shop), Ticket Office, and administrative offices. Level 2 is the production area of the building and also includes the Choral, Orchestral, and Opera Rehearsal Rooms, plus the orchestra office and access to the opera offices (the opera offices are actually on Level 4 in the center of the building!) and all stages. Level 4 includes the choral offices (close to the upper parking lot off of Oregon Street), as well as the Theater Department. Rooms at KCPA are designated by level and room number: 4-xxx indicates a room on Level 4.

The Band Building (HBB, for Harding Band Building, 1103 South 6th Street, Champaign) includes facilities directly associated with University Bands, including the Marching Illini, the Sousa Archives, and various instrument collections. It is located about two lengthy blocks west of Smith Memorial Hall, next to the Armory and somewhat close to the football stadium. The building consists of two floors, accessible by stairway or elevator. The receptionist/secretary is located in Room 140.

The Music Education Annex (MA, 909 West Oregon Street) is a three-floor building that principally houses the offices for the Music Education Division. The Music Annex also houses offices supporting the *Bulletin of the Council on Research in Music Education* (CRME), and the Music Education Test Files.

COMMUNICATIONS

The official means of communication with students at the University of Illinois is electronic mail (e-mail). Traditional letter (“snail”) mail, memoranda, and posters are also used. Students are encouraged to read all e-mail messages from the University, especially from the School of Music, as soon as possible to keep current concerning events, requirements, and important notices.

ACADEMIC MATTERS

ADVISING

When you matriculate into the School of Music in your first year on campus, your preliminary advisor will be Donna Mohr (217/244-2670; 3030MB; dmohr@illinois.edu), or one of her assistants. Normally the advising that you need and your first-semester enrollment will be accomplished during your on-campus orientation in the summer preceding your entrance into the University. If your home is very distant from the University, you may be permitted to enroll in classes via the Internet, or after your arrival on campus for the fall semester. You are strongly encouraged, however, to attend the on-campus summer orientation program, if at all possible, in order to register for and enroll in the classes that you need.

In the middle of your first semester, you will be assigned a permanent advisor. Your advisor will either be a faculty member of the division in which your academic or performance major is located, or another member of the faculty or staff who is a trained advisor. You should seek the counsel of your faculty advisor from this point on. All faculty are required to post and maintain office hours for student consultation each week; advisors are required to provide additional time for advising during the week prior to and the three weeks during registration each semester. Registration usually occurs during the first three weeks of November and the first three weeks of April each year. Specific registration times and a detailed discussion of the registration process may be found in the classes schedule for each semester on the Internet at <http://courses.uiuc.edu/cis/schedule/urbana/2008/Fall/> (or change the last two items to 2009/Spring).

It is your responsibility to meet with your advisor each semester. Often, such a meeting will be brief and a sort of “quick check” on the courses you intend to take in the ensuing semester. At times, you may have extensive questions or need additional academic/musical advice that will require a longer advising session. In such instances, it is strongly recommended that you contact your advisor well in advance to make an appointment for a specific time convenient for both of you. Be on time and be prepared for your appointment. It will be helpful to both you and your advisor if you bring your a preliminary written schedule to the meeting so that you both can see possible problems or conflicts in your proposed choice of courses.

If your advisor is not available and you have some difficulty that needs immediate attention, or in the event that you have problems making an appointment with your advisor, you should make an appointment with the Coordinator of Undergraduate Studies (Dr. Edward Rath, 217/244-2670; 3030MB; erath@illinois.edu) for assistance. You may find that e-mail can be a great time-saver for quick questions and answers, but it does not take the place of the once-per-semester, face-to-face meeting with your advisor!

GRADUATION CHECKLIST

The College of Fine and Applied Arts (FAA) maintains a degree audit system called DARS that will monitor your progress toward your degree. It will be especially helpful for you and your advisor to have a DARS report (either online or in printed form) in front of you when you discuss course choices for succeeding semesters. You may access your DARS report on line at www.oar.uiuc.edu/current/dars/index.html. The DARS report issued in your seventh semester will allow you to make sure that your graduation plans are realistic so that your name may correctly be placed on the Preliminary Degree List. If you know that you are not going to graduate after all, please notify Teresa Henderson, Admissions and Records Officer in Room 110 Architecture Building, 244-3187,

thenders@illinois.edu, so your name can be removed from the list. DARS reports are handled in the College Office by Ms. Henderson.

REGISTRATION ENCUMBRANCES AND ADVISING HOLDS

Students not making “normal progress” toward their degree may have an advising “hold” placed on their enrollment, as well as have their enrollment encumbered by the FAA Dean's Office. To remove an encumbrance or advising hold, you should contact either Donna Mohr (244-2670, dmohr@illinois.edu), or Marian Stone, Assistant to the Associate Dean (333-6063, mastone@illinois.edu). Ms Stone is located in Room 110 of the Architecture Building. Please see the *FAA Undergraduate Handbook* by going to <http://www.faa.uiuc.edu/Current+Students/Undergraduate+Info+and+Forms> – click on FAA Student Handbook - for more details concerning FAA College policies on drops and probation.

ADVANCED PLACEMENT (AP), PROFICIENCY, ACT, AND TRANSFER CREDIT

You may receive credit for prior study by special examination or by transfer credit from another college or university. There are generally three ways by which this is accomplished.

Advanced Placement (AP) credit is attained by examination prior to matriculation, usually during the senior year of high school. The list of AP scores necessary for such credit in various campus academic units may be found on the “Advanced Placement and Honors” page at the Office of Admissions and Records website (<http://www.oar.uiuc.edu/future/academics/placement.html>). You may receive credit for Music 101 with a score of “5” on the music theory examination only; it is not possible to substitute AP credit for any other music course at UIUC.

Proficiency credit for a specific course offered at UIUC is obtained by special examination administered by the appropriate university academic unit or a division of the School of Music. In some instances, proficiency credit is also granted through divisional review of syllabi, papers, examinations, *etc.*, from courses taken elsewhere. Proficiency credit normally counts toward a UIUC music degree and may fulfill music core or general education requirements. You should speak with the chair of the academic unit under whose purview a course is offered to make arrangements for proficiency exams.

ACT credit occurs when a student has scored sufficiently high enough on the ACT examination to allow for credit in selected non-music courses, for example RHET 105.

Transfer credit is granted when you pass a course at another institution of higher learning and then have it transferred to UIUC. If you are a UIUC student and take a course elsewhere during the summer session, for example, you should ascertain in advance whether or not credit for a particular class will, in fact, transfer and count toward a UIUC music degree. Generally, music students find taking courses elsewhere and obtaining transfer credit to be helpful in completing campus general education requirements. Particular care, however, should be taken with regard to the transferability of music courses, especially those at an advanced level or in a specialized area. In every case, it is always best to check on this matter with your advisor and the chair of the appropriate School of Music division well in advance of enrolling in an off-campus class. It is a good idea to check with the FAA Dean’s Office, too.

If you are currently a student at another institution and intend to transfer to the University of Illinois School of Music, the official evaluation of a transcript containing general education and lower level music courses from another university is made by the Office of Undergraduate Student Affairs in the College of Fine and Applied Arts (FAA), working in conjunction with the Office of Admissions and Records. One of the Associate Deans in FAA can arrange for acceptable credit to be applied toward a UIUC degree. Such action

is the result of admissions decisions and usually takes place after acceptance by and matriculation into the School of Music. It is advisable to check with the Dean's Office early in the transfer process to be sure that you are following the right procedures from the College's point of view. If you are interested in transferring to UIUC, please, visit the transfer handbook website maintained by the Office of Admissions and Records at http://www.oar.uiuc.edu/future/apply/requirements_transfer_handbook.html. SPECIAL NOTE: The School of Music administers placement tests or examinations in music theory, aural skills, applied music, secondary piano, diction for singers, and other courses that will determine at what level your proficiency is in a particular area. You have successfully passed a skills-based course elsewhere that has a title or course description similar to one at UIUC, but that does not guarantee that you have satisfied the skills level expected of a UIUC music major. Each transfer student's case is handled individually, and the Office of Undergraduate Studies in Music will counsel each student as to his or her placement in skills-based courses.

In the case of basic music literature or history taken elsewhere, if the course taken does not include a healthy component of world music, the student may be required to take UIUC MUS 133, Introduction to World Music in order to remedy this deficiency.

COURSE NUMBERING AND CREDIT

000-level courses are non-credit courses; 100- and 200-level courses are introductory or lower-level courses designed for 1st and 2nd year students; 300-level courses vary, as some are lower-level courses, and some are upper-level courses; 400-level courses are offered for graduate and advanced undergraduate students; 500-level courses are available only for graduate students except by special permission. Credit for courses at all levels is offered in semester hours.

Undergraduate students may take a 500-level music course if they are in good academic standing and within seven hours of completing the undergraduate music degree. In such situations, permission to enroll in graduate classes must be granted by the instructor of the course. Information concerning this matter may be obtained from the Graduate Music Office, MB3004.

If you are a continuing student at UIUC (entered prior to Fall 2004) and want to compare courses from the old numbering system with those in the new numbering system, please go to the Courses Crosswalk at <http://www.provost.uiuc.edu/departments/cps/Renumber/crosswalk.asp>.

MUSIC CORE

The music core applies to all undergraduate music majors and includes courses in music theory, music history, collegiate-level applied music, keyboard, conducting, and ensemble. Most often, the core is completed within the first two years for performance, history, and composition-theory majors; music education majors complete the core in the first two years with the possible exception of the music history component, which is often completed in the third year.

MUS 101/107	Music Theory and Practice I/Aural Skills I
MUS 102/108	Music Theory and Practice II/Aural Skills II
MUS 201/207	Music Theory and Practice III/Aural Skills III
MUS 202/208	Music Theory and Practice IV/Aural Skills IV
MUS 110	Introd Art Mus: Intl Perspect
MUS 242	Conducting
MUS 313	The History of Music I
MUS 314	The History of Music II

MUS 172-175 Grp Inst Pno for Mus Maj I, II, III, IV¹
 MUS 178-198 Collegiate-level Applied Instruction
 MUS 250-276 Ensembles (and their 450-counterparts) that fulfill the Ensemble Participation Policy

In addition, for curricula other than music education:

MUS 400/408 Counterpoint/Form and Analysis (2 courses)
 MUS 410-421 Advanced-level music history courses (2 courses)

Most core courses in music theory and history are sequential, and you must successfully complete a particular course (called a prerequisite) before you will be permitted to enroll in the successor course (*i.e.*, MUS 101 is a prerequisite for MUS 102, MUS 110 is a prerequisite for MUS 313/314, *etc.*). Some courses have co-requisites (*i.e.*, MUS 101 must be taken concurrently with MUS 107 and vice versa; MUS 099 or 101/107 must be taken concurrently with or prior to MUS 172, *etc.*). If you fail a course that is a prerequisite for another course, you will not be permitted to register in the successor course; if you fail a co-requisite course, then you must ordinarily wait to enroll in successor courses until the failed course is retaken and passed. Exceptions to these guidelines may be made by special permission of the appropriate division.

Music core courses vary as to their availability. Beginning in Fall 2008, theory and aural skills “trailer sections” are being phased out. The following information is for Fall 2008 only; please check with the Undergraduate Music Office for information concerning theory and aural skills classes for Spring 2009 and thereafter!!!!

Courses offered every semester (but not summer session):

MUS 101, 102, 201, 202 (Music Theory and Practice I - IV); MUS 107, 108, 207, 208 (Aural Skills I - IV); MUS 172-175 (Grp Inst Pno for Mus Maj I - IV), and MUS 242 (Conducting).

Courses offered ONLY in the Fall semester:

MUS 110 (Introd Art Mus: Intl Perspect), and Mus 313 (The History of Music I).

Course offered ONLY in the Spring semester:

Mus 314 (The History of Music II).

None of the above courses is offered for undergraduates during the summer session, with the *possible* exception of MUS 172 (Grp Inst Pno for Mus Maj I).

Courses offered each semester and most summer sessions (summer session offerings are not guaranteed!!):

For all undergraduate music majors other than music education majors, MUS 400 (Counterpoint and Fugue), one or more sections of MUS 408 (Analysis of Musical Form), and one or more 400-level courses in music history.

¹The number of semesters varies according to the degree. See Keyboard Competency, pg. 30.

SYLLABI

Creation of syllabi for all courses is strongly encouraged, but is not required by the University unless an academic unit is proposing a new or revised course for consideration. If a syllabus for a course exists, you should receive one from the instructor or TA during the first week of classes. If you do not receive one, please speak with the instructor or the TA for the class and ask for one. If one is not available, please notify the Undergraduate Studies Office or the Associate Director.

Course syllabi outline what is expected of the student and how grading for the course is determined; specific requirements and assignments are often a part of a syllabus. Formats, style, and extent of syllabi will vary greatly from instructor to instructor. If you have a question about a policy, assignment, or another facet of a course in which you are enrolled, make an appointment to speak with the instructor or the teaching assistant for the course to ask your question.

PRIVATE LESSONS - ASSIGNMENT OF TEACHERS/LESSON ARRANGEMENTS

You have the option of requesting a particular studio teacher for your major instrument, voice, or composition instruction where more than one faculty teaches in that area. This is especially pertinent if you and a teacher have previously worked together in another venue such as a summer music camp or in a master class. It is best to contact an instructor prior to requesting a place in that particular studio. If the request is honored, the instructor will notify the division chair so that lesson assignments can proceed. If you do not have a teacher preference, the matter is determined by the faculty in the appropriate division.

Students most often know with whom they will study as a result of preliminary conversations and correspondence. If in doubt as to who your instructor will be, please consult with the appropriate division chair. Often, studio assignments are posted on bulletin boards outside the division chair's studio/office and/or on the division's bulletin board. These postings occur shortly before or soon after the first day of classes and include studio instruction for majors, concentrations, or minors. In any case, it is **your** responsibility to contact the studio teacher to arrange for a mutually agreeable time for lessons in any given semester. Failure to do so may result in your being dropped from the teacher's studio, and this, in turn, may impinge upon your making progress toward your degree.

Attendance at lessons is mandatory, as is attendance at master classes, studio classes, or recitals announced by the instructor. You should arrive at your lesson on time, warmed up and prepared to begin playing or singing immediately, and be prepared as well as possible for performance and instruction for the full duration of your lesson. It is in your best interest to make a separate appointment to discuss matters other than your lesson material with your instructor, to avoid losing valuable instruction time.

In divisions where there is more than one teacher in an applied area, please speak with the division chair about that division's policies concerning changing studio teachers.

It is expected that instruction in the major applied area or concentration will take place each semester in residence at least through the sixth semester for music education majors, and through the eighth semester for all other undergraduate music majors. Further, it is expected that the same instrument (or voice) will be studied as the primary instrument or concentration throughout the curriculum.

MINOR APPLIED STUDY

If you are majoring in performance, your degree requires that you study a minor instrument or voice for a minimum of 8 semester hours. It is expected that this study will take place over a period of four consecutive semesters. The intent of this requirement is to give you the best background possible in preparing to play or sing in a secondary performance venue. For that reason, minor applied study is to be taken in a single applied area. You may, of course, elect to study in additional applied areas, with permission of the appropriate division chair.

GENERAL EDUCATION REQUIREMENTS

Over the past several years, the University has expanded its general education requirements so that you must now successfully complete the following “gen ed” components:

- Composition and Advanced Composition (7 semester hours)
- Social and Behavioral Sciences (6 semester hours)
- Natural Sciences and Technology (6 semester hours)
- Humanities and the Arts (6 semester hours)
- Quantitative Reasoning (6 semester hours)
- Foreign Language (12 semester hours, effective for freshman students entering Fall, 2000)
- Western and Non-western Cultures (3 semester hours each)

Only specific courses satisfy these requirements, and the most current listing of such courses is available on the Internet at <http://courses.illinois.edu/cis/2009/spring/catalog/index.html>. This is perhaps the most helpful website available to you in the selection of courses that will satisfy gen ed requirements. The list undergoes frequent revisions: classes are added and deleted, so do not assume that a given course permanently satisfies a requirement. Once you have taken a course that satisfies a requirement, however, it is an accomplishment that cannot be removed: completing a requirement means exactly that, even if a course is subsequently dropped from the list. Be sure to check which courses count as fulfilling more than one gen ed requirement; many fulfill two requirements, and some even three! (Of course, you receive only the number of hours allocated to the class, regardless of how many requirements are fulfilled with that single class.) Such information is easily seen on the website referenced at the beginning of this paragraph.

The foreign language requirement may be satisfied by having successfully completed three YEARS of a single foreign language in high school. Less than three years of such high school study will require a placement exam at the University (you may be required to take such an exam even if you have had three years of a language just for statistical analysis) and will require at least one additional SEMESTER of study in the same language at the University of Illinois. (Vocal performance majors are required to have the equivalent of two or three semesters of German, French, and Italian; see the discussion of language study in the section below, “Vocal Performance.”)

Music majors should take note of certain music courses that satisfy some gen ed requirements:

- MUS 344 (Teaching of Instrumental Music) satisfies Advanced Composition.
- MUS 133 (Introduction to World Music) satisfies the Non-western cultures requirement.

MUS 313 and (The History of Music I and II) satisfy a Humanities and the Arts requirement for

MUS 314 many music majors².

Some courses count for more than one requirement or satisfy general education and music core requirements. Satisfying two or more requirements with a single course, however, does NOT mean that you get additional academic credit for such a course. For example, MUS 313 and 314 each carry 3 semester hours of credit. When you complete them successfully, you will get 6 semester hours of credit, but you will have satisfied both the Humanities and the Arts general education requirement, as well as a portion of the music history component of the music core.

Be careful when planning your graduation. BM and BME degrees require a minimum of 130 semester hours, and the BA in Music degree requires a minimum of 120 semester hours. If you “double up” or “triple up” in taking a single course that fulfills more than one requirement, you may end up with fewer hours than you expect – and that will disallow your graduation. The number of hours required for a degree cannot be changed by anyone without permission of the Board of Trustees. Be sure to check on the number of hours earned as of your penultimate semester so that you can plan accordingly to graduate in the semester in which you have planned.

DEGREES AND CURRICULA

The School of Music offers two professional undergraduate degrees fully accredited by the National Association of Schools of Music: Bachelor of Music and Bachelor of Music Education. Both degrees require a minimum of 130 semester hours of credit. Within these degrees are various concentrations or specializations. Students pursuing the Bachelor of Music Education (BME) degree will want to refer to the appropriate *Handbook* distributed by the Music Education Division according to one of three specializations, each of which gives more specific information about the unique requirements of its curricula.

The Bachelor of Arts in Music is awarded by the School of Music through the College of Fine and Applied Arts (FAA). It allows a student whose interests lie primarily in the academic side of music (*i.e.*, musicology, ethnomusicology, theory, or composition), and who has a substantial interest in a broad liberal arts education, to pursue a non-professional music degree. Please refer to the section on the BA degree in music on page 26 below.

The University for the most part allows its students to enroll in only one degree program at any given time, and each program has its own curriculum number. In the case of double majors, double degree programs, and similar hybrid curricula, the School is in consultation with other campus units to determine curriculum numbering and the procedures for attaining more than one major or degree. For further information, please make an appointment with the Coordinator of Undergraduate Studies in Music, Associate Director Edward Rath, 3030MB.

²For *music education majors*, you must take one Humanities and the Arts course outside of the School of Music but *in addition* to MUS 313 and MUS 314.

MAJORS IN PERFORMANCE

There are three majors in music performance: vocal music, instrumental music, and jazz. Normally you will choose one or the other of these curricula based on your audition for the School. Occasionally, a student will have substantial talent in both instrumental and vocal performance, or in two or more instrumental areas, and want to take private lessons (applied study) in more than one area. This can be accomplished by studying in a secondary or “minor” performance area (a minimum of eight semester hours for four semesters in the same performance area is required for the degree). You may also elect to enroll in additional performance instruction for elective credit. The particularly gifted student may work toward earning two performance degrees. Applied study in excess of that required in the degree may be attained if space is available in the applied faculty member’s teaching load.

The following are outlines of specific courses and general areas of study that make up the vocal and instrumental, and jazz performance concentrations. In some instances, the sequencing of courses or levels of study are very specific; this is especially true in applied music (private studio lessons and group piano), diction, and the music core courses in theory and history. In other areas, there is some flexibility as to when a course may be taken (for example, Conducting, MUS 242); in still other instances, there is a type of uniformity throughout the curricula that provides for choices within the regulations (such as ensemble participation).

Vocal Performance Curriculum (curriculum number 10KR0157BMUS)

The primary applied subject in this major includes both private lessons in voice (24 semester hours) and classes in vocal diction (4 semester hours). At least eight semester hours each in the Italian, French, and German languages are required for the voice major. A student who has not completed at least two years of one of these languages in high school should begin study of languages during the first year and may be required to take a third semester of a foreign language. Third- and fourth-year students must present satisfactory public junior and senior recitals as part of the requirements for the Bachelor of Music degree. All students must successfully complete one semester of Conducting, MUS 242.

First year

HOURS	FIRST SEMESTER
2	MUS 101-Music Theory and Practice I
2	MUS 107-Aural Skills I
2	MUS 110-Intro Art Mus: Intl Perspect
1-2	MUS 120-English Diction and/or MUS 121-Italian Diction
3	MUS 181-Voice
1	Music ensemble
2	MUS 172 ¹
3-4	Composition I, or SPCM 111
16-18	Total

HOURS	SECOND SEMESTER
2	MUS 102-Music Theory and Practice II
2	MUS 108-Aural Skills II
1	MUS 120-English Diction (if not already taken)
3	MUS 181-Voice
1	Music ensemble
2	MUS 173 ¹
5-6	Advanced Composition, SPCM 112, or other Gen Ed Courses/Electives
16-17	Total

Second year

HOURS	FIRST SEMESTER
2	MUS 201-Music Theory and Practice III
2	MUS 207-Aural Skills III
1	MUS 123-French Diction
3	MUS 181-Voice
3	MUS 313-The History of Music I
1	Music ensemble
2	MUS 174 ¹
4	Foreign language
18	Total

Second Year

HOURS	SECOND SEMESTER
2	MUS 202-Music Theory and Practice IV
1	MUS 208-Aural Skills IV
1	MUS 122-German Diction
3	MUS 181-Voice
3	MUS 314-The History of Music II
1	Music ensemble
2	MUS 175 ¹
4	Foreign language
18	Total

Third year

HOURS	FIRST SEMESTER
3	Music theory ²
3	Music history ³
1	MUS 474-Vocal Repertoire I
3	MUS 481-Voice
1	Music ensemble
4	Foreign language
2	Gen Ed Courses/Electives
17	Total

HOURS	SECOND SEMESTER
3	Music theory ²
3	Music history ³
1	MUS 475-Vocal Repertoire II
3	MUS 481-Voice
1	Music ensemble
4	Foreign language
1	Gen Ed Courses/Electives
16	Total

Fourth year

HOURS	FIRST SEMESTER
2	MUS 430-Applied Music Pedagogy
3	MUS 481-Voice
1	Music ensemble
4	Foreign language
5	Gen Ed Courses/Electives
15	Total

HOURS	SECOND SEMESTER
2	MUS 430-Applied Music Pedagogy
3	MUS 481-Voice
1	Music ensemble
4	Foreign language
5	Gen Ed Courses/Electives
15	Total

¹For vocal performance majors who are sufficiently advanced in piano and can proficiency any of MUS 172-175, private piano lessons (MUS 180) may be substituted following a successful audition for the Piano Division.

²The music theory requirement for the third year is to be satisfied by MUS 400 and MUS 408, three semester hours each, or by MUS 408, six semester hours, with each semester devoted to a separate topic.

³To be chosen from MUS 410-421.

Instrumental Performance Curriculum (curriculum number 10KR0158BMUS)

Students may major in piano, organ, harpsichord, violin, viola, violoncello, double bass, flute, oboe, clarinet, saxophone, bassoon, trumpet, horn, euphonium, baritone, trombone, tuba, percussion, or harp. A student enrolled in this program normally takes two applied subjects, one a major (24-32 semester hours) and the other a minor (8 semester hours). Third- and fourth-year students must present satisfactory public junior and senior recitals as part of the requirements for the Bachelor of Music degree. All students must demonstrate keyboard competency by audition, or take MUS 172 and MUS 173 (piano performance majors must take or proficiency MUS 454). All students must successfully complete one semester of Conducting, MUS 242.

First year

HOURS	FIRST SEMESTER
4	Major applied music subject ^{1, 2}
2	Minor applied music subject
2	MUS 101-Music Theory and Practice I
2	MUS 107-Aural Skills I
2	MUS 110-Intro Art Mus: Intl Perspect
1	Music ensemble
3-4	Composition I, or SPCM 111
16-17	Total

HOURS	SECOND SEMESTER
4	Major applied music subject ^{1, 2}
2	Minor applied music subject
2	MUSIC 102-Music Theory and Practice II
2	MUSIC 108-Aural Skills II
1	Music ensemble
5-6	Advanced Composition, SPCM 112, or Gen Ed Courses/Electives
16-17	Total

Second year

HOURS	FIRST SEMESTER
4	Major applied music subject ^{1, 2}
2	Minor applied music subject
2	MUSIC 201-Music Theory and Practice III

2	MUSIC 207-Aural skills III
3	MUSIC 313-The History of Music I
1	Music ensemble
4	Foreign Language
18	Total

HOURS	SECOND SEMESTER
4	Major applied music subject ^{1,2}
2	Minor applied music subject
2	MUSIC 202-Music Theory and Practice IV
1	MUSIC 208-Aural Skills IV
3	MUSIC 314-The History of Music II
1	Music ensemble
4	Foreign language
17	Total

Third year

HOURS	FIRST SEMESTER
4	Major applied music subject ^{1,2}
3	Music theory ³
3	Music history ⁴
1	Music ensemble
4	Foreign Language
1	Gen Ed Courses/Electives
16	Total

HOURS	SECOND SEMESTER
4	Major applied music subject ^{1,2}
3	Music theory ³
3	Music history ⁴
1	Music ensemble
2	MUS242-Conducting
3	Gen Ed Courses/Electives
16	Total

Fourth year

HOURS	FIRST SEMESTER
4	Major applied music subject ^{1,2}
2	MUS 430-Applied Music Pedagogy, or MUS 431-Piano Pedagogy I ⁵
1	Music ensemble
9	Gen Ed Courses/Electives
16	Total

HOURS	SECOND SEMESTER
4	Major applied music subject ^{1,2}
2	MUS 430-Applied Music Pedagogy, or MUS 432-Piano Pedagogy II ⁵
1	Music ensemble
8	Gen Ed Courses/Electives
15	Total

¹Concurrent registration in MUS 250 or MUS 450K is required for all students who register for any of MUS 183-186 and MUS 483-486.

²Beginning Fall 2002, all string performance majors will register for MUS 267 (one semester hour) concurrently with the major applied subject (three semester hours), for a total of four semester hours each semester. This appropriation of applied music credit also applies to brass performance majors beginning in 2005.

³The music theory requirement for the third year is to be satisfied by MUS 400 and 408, three semester hours each, or by MUS 408, six semester hours, with each semester devoted to a separate topic.

⁴To be chosen from MUS 410-421.

⁵For string and piano majors only. String majors will register for two separate semesters of MUS 430; piano majors will register for MUS 431 and MUS 432. Other majors may choose four semester hours of electives.

Jazz Performance Studies Curriculum (curriculum number 10KR5045BMUS)

First Year

HOURS	FIRST SEMESTER
2	Applied Music ¹
2	Secondary Applied Instrument or Jazz Kbd I ²
2	MUS 101 (Theory I)
2	MUS 110 (Music Literature)
2	MUS 107 (Ear-training I)
1	MUS 266 - Jazz Ensemble ³
4	Composition (Gen Ed)
2	Electives ⁵
17	Total

HOURS	SECOND SEMESTER
2	Applied Music
2	Secondary Applied Instrument or Jazz Kbd II
2	MUS 102 (Theory II)
2	MUS 108 (Ear-training II)
1	MUS 266 - Jazz Ensemble
3	Advanced Composition (Gen Ed) ⁴
5	Electives ⁵
17	Total

Second Year

HOURS	FIRST SEMESTER
2	Applied Music
2	Secondary Applied Instrument or Jazz Kbd III
2	MUS 201 - Theory III
2	MUS 207 - Ear-training III
3	MUS 313 - History of Music I
2	MUS 360 - Jazz Improv Theory and Practice I
1	MUS 266 - Jazz Ensemble
2	Electives ⁵
16	Total

HOURS	SECOND SEMESTER
2	Applied Music
2	Secondary Applied Instrument or Jazz Kbd IV
2	MUS 202 - Theory IV
2	MUS 208 - Ear-training IV
3	MUS 314 - History of Music II
2	MUS 361 - Jazz Improv Theory and Practice II

1	MUS 266 - Jazz Ensemble
2	Electives ⁵
16	Total

Third Year

HOURS	FIRST SEMESTER
2	Applied Music
2	MUS 364 - Jazz Composition I
3	MUS 362 - Jazz Arranging I
1	MUS 266 - Jazz Ensemble
3	Advanced Music History or Music Theory ⁴
5	Electives ⁵
16	Total

HOURS	SECOND SEMESTER
2	Applied Music
2	MUS 365 - Jazz Composition II
3	MUS 363 - Jazz Arranging II
1	MUS 266 - Jazz Ensemble
3	Advanced Music History or Music Theory ⁴
5	Electives ⁵
16	Total

Fourth year

HOURS	FIRST SEMESTER
2	Applied Music
2	MUS 368 - Jazz Improvisation Styles I
2	MUS 435 - Jazz Pedagogy I
1	MUS 266 - Jazz Ensemble
3	Advanced Music Theory or Music History ⁴
6	Electives ⁵
16	Total

HOURS	SECOND SEMESTER
2	Applied Music
2	MUS 369 - Jazz Improvisation Styles II
2	MUS 436 - Jazz Pedagogy II
1	MUS 266 - Jazz Ensemble
3	Advanced Music Theory or Music History ⁴
6	Electives ⁵
16	Total

¹Of the eight semesters of applied music, two semesters must be in classical applied study.

²For students with no keyboard skills, MUS 172 and MUS 173 are prerequisites for Jazz Keyboard I and may be counted as electives. For students whose principal instrument is piano, a secondary instrument may be chosen as a substitute for Jazz Keyboard I-IV, in consultation with the advisor. This requirement is undergoing revision as of Fall 2008 – please check with the jazz studies advisor of the Undergraduate Music Office for details.

³All jazz ensembles include jazz improvisational performance forum, which meets one hour per week, in addition to the ensemble rehearsals and performances.

⁴Six semester hours each in advanced music history and advanced music theory. In advanced music history, jazz majors should elect MUS 421, The Music of America. In music theory, select from MUS 400, 401, 402, 403, 405, or 408 (sections A-E, with no section to be taken more than one time). Electives must include MUS 242, Conducting, for

2 semester hours of credit.

⁵General education courses, as needed. Whenever possible, students are encouraged to choose courses that satisfy more than one general education requirement. Jazz majors are encouraged to elect jazz courses after general education requirements are completed.

Composition/Theory Curriculum (curriculum number 10KR0159BMUS)

In this major, emphasis may be placed on music composition or on the theory of music. Necessary course adjustments require approval of the Composition/Theory Division. If the emphasis is on composition, the fourth-year student must present a satisfactory senior recital of original compositions. If the emphasis is on theory, an advanced project approved by the Composition-Theory Division is required in the fourth year. NOTE: Revisions in this major were pending at the time of publication. Students should consult with a Composition-Theory adviser for more information. All students must successfully complete one semester of Conducting, MUS 242

First year

HOURS	FIRST SEMESTER
2	Applied music ¹
2	MUS 101-Music Theory and Practice I
2	MUS 106-Beginning Composition
2	MUS 107-Aural Skills I
2	MUS 110-Introductory Art Mus: Intl Perspect
1	Music ensemble
3-4	Composition I, or SPCM 111
2	Gen Ed Courses/Electives
16-17	Total

HOURS	SECOND SEMESTER
2	Applied music
2	MUSIC102-Music Theory and Practice II
2	MUS 106-Beginning Composition
2	MUSIC108-Aural Skills II
1	Music ensemble
5-6	Advanced Composition, SPCM 112, or Gen Ed Courses/Electives
14-15	Total

Second year

HOURS	FIRST SEMESTER
2	Applied music
2	MUS 201-Music Theory and Practice III
2	MUS 207-Aural Skills III
2	MUS 203 (Music 404)-Instrumentation
2	MUS 206-Intermediate Composition
3	MUS 313-The History of Music I
1	Music ensemble
4	French, German, or Italian
18	Total

HOURS	SECOND SEMESTER
2	Applied music
2	MUS 202-Music Theory and Practice IV
1	MUS 208-Aural Skills IV
2	MUS 301-Comp Probs Serial Techniques

2	MUS 206-Intermediate Composition
3	MUS 314-The History of Music II
1	Music ensemble
4	French, German or Italian
17	Total

Third year

HOURS	FIRST SEMESTER
2	Applied music
3	MUS 400-Counterpoint and Fugue
3	MUS 406 ² -Composition
2	Music theory ²
3	Music history ³
1	Music ensemble
3	Gen Ed Courses/Electives
17	Total

HOURS	SECOND SEMESTER
2	Applied music
3	MUS 406 ² -Composition
3	MUS 408 ⁴ -Analysis of Musical Form
2	Music theory ²
3	Music history ³
1	Music ensemble
3	Gen Ed Courses/Electives
17	Total

Fourth year

HOURS	FIRST SEMESTER
2	Applied music
3	MUS 402-Music Acoustics
3	MUS406 ² -Composition
2	Music theory ²
1	Music ensemble
6	Gen Ed Courses/Electives
17	Total

HOURS	SECOND SEMESTER
2	Applied music
3	MUS 406 ² -Composition
3	MUS 415-Music of the Twentieth Century
2	Music theory ²
1	Music ensemble
3	Gen Ed Courses/Electives
14	Total

¹It is strongly recommended that students in this major acquire a thorough practical knowledge of the piano as part of the applied music study. In any case, demonstration of keyboard competency is required upon matriculation, or the student may take MUS 172 and MUS 173 to achieve competency.

²The music theory electives for the third and fourth years are to be chosen from MUS 401, 403, 404 (may be repeated to a maximum of six semester hours), 405, 407, 408 (may be repeated to a maximum of six semester hours in addition to MUS 408, sections D or E), 409, 445, 471, and MUS 499 (may be repeated to a maximum of four semester hours; senior standing in music required). If the curricular emphasis is in music theory, the following will apply: juniors will

substitute an additional three semester hours of MUS 408 for MUS 406; seniors will take MUS 299, 401, and 405, and substitute an additional 400-level music history course for MUS 406.

³To be chosen from MUSIC 410-421.

⁴Must include either Section D (Music in the First Half of the 20th Century) or Section E (Music Since World War II).

Music History Curriculum (curriculum number 10KR0160BMUS)

This major offers a broad cultural education that unites academic and musical training. It also provides preparation for the graduate study required for research and teaching in musicology or ethnomusicology. The fourth-year student, working with an adviser, must complete a satisfactory thesis as part of the requirements for the Bachelor of Music degree. All students must successfully complete one semester of Conducting, MUS 242.

First year

HOURS	FIRST SEMESTER
2	Applied Music ¹
2	MUS 101-Music Theory and Practice I
2	MUS 107-Aural Skills I
2	MUS 110-Introd Art Mus: Intl Perspect
1	Music ensemble
3-4	Composition I, or SPCM 111
4	Gen Ed Courses/Electives
16-17	Total

HOURS	SECOND SEMESTER
2	Applied music
2	MUSIC102-Music Theory and Practice II
2	MUSIC108-Aural Skills II
1	Music ensemble
7-8	Advanced Composition, SPCM 112, or Gen Ed Courses/Electives
14-15	Total

Second year

HOURS	FIRST SEMESTER
2	Applied music
2	MUS 201-Music Theory and Practice III
2	MUS 207-Aural Skills III
3	MUS 313-The History of Music I
1	Music ensemble
4	French or German ²
2	Gen Ed Courses/Electives
16	Total

HOURS	SECOND SEMESTER
2	Applied Music
2	MUS 202-Music Theory and Practice IV
1	MUS 208-Aural Skills IV
3	MUS 314-The History of Music II
1	Music ensemble
4	French or German ²
2	Gen Ed Courses/Electives
15	Total

Third year

HOURS	FIRST SEMESTER
2	Applied music
3	Music history ³
3	MUS 400-Counterpoint and Fugue
1	Music ensemble
4	French or German ²
3	Literature ⁴
2	Gen Ed Courses/Electives
18	Total

HOURS	SECOND SEMESTER
2	Applied music
3	Music history ³
3	MUS 408-Analysis of Musical Form
1	Music ensemble
4	French or German ²
3	Literature ⁴
2	Gen Ed Courses/Electives
18	Total

Fourth year

HOURS	FIRST SEMESTER
2	Applied Music
3	Music theory ⁵
3	Music history ³
2	MUS 299-Thesis
1	Music ensemble
3	History ⁴
1-2	Gen Ed Courses/Electives
15-16	Total

HOURS	SECOND SEMESTER
2	Applied Music
3	Music theory ⁵
3	Music history ³
2	MUS 299-Thesis
1	Music ensemble
3	History ⁴
1-2	Gen Ed Courses/Electives
15-16	Total

¹It is strongly recommended that students in this major acquire a thorough practical knowledge of the piano as part of the applied music study. In any case, demonstration of keyboard competency is required upon matriculation, or the student may take MUS 172 and MUS 173 to achieve competency.

²The student must achieve what would be fourth-semester language study at the University of Illinois at Urbana-Champaign, or its equivalent (*i.e.* proficiency credit, or four years of high school study in a single language). The study of French, German, or Italian is strongly encouraged.

³Third- and fourth-year music history courses are to be chosen from MUS 410-421; however, a minimum of two courses must be chosen from MUS 410-15.

⁴May not be used to satisfy general education sequence requirements.

⁵To be chosen from MUS 408.

Open Studies Curriculum (curriculum number 10KR0161BMUS)

Open Studies is available only to undergraduate students who have been accepted as first-year students by special action of the School of Music Admissions Office, or by action of a special committee consisting of music faculty and administrators after matriculation into the School. Open Studies allows a student to concentrate on diverse fields such as music of other cultures, piano pedagogy, or other areas, and requires a minimum of 130 semester hours of credit for graduation. Almost all of the basic musicianship core courses (music theory, music history, ensemble, keyboard competency, and conducting) and general education requirements are the same as those for other concentrations in the Bachelor of Music degree. Major applied music requirements, however, are not as extensive in Open Studies as they are in the performance curricula. Additional information may be obtained from the Office of Undergraduate Studies in Music, 3030MB.

Music Education Curriculum (curriculum number 10KR0168BMUS)

For the degree of Bachelor of Music Education, a minimum of 130 hours of credit is required for graduation. This curriculum prepares its graduates for teaching music in grades kindergarten through twelve.

For teacher education requirements applicable to all curricula, see the Council on Teacher Education section elsewhere on the *Programs of Study* website. All students are required to enroll in at least one approved performance ensemble each semester in residence except the semester when they student teach, and must demonstrate keyboard competency.

The following outline is a general guide to the music education curriculum. Students are advised to refer to the *Undergraduate Music Education Handbook* at <http://muehandbook.music.uiuc.edu/allindex.html> for specifics concerning the choral, general, or instrumental specializations. Be aware that the general education requirements of the University require up to three semesters of a single foreign language if the student has not had at least three years of foreign language study in high school.

HOURS	GENERAL EDUCATION
10	Composition I, Advanced Composition, and Speech Communication
3	Humanities and the Arts*
0-12	Foreign Language**
3	Western Cultures
3	Non-Western Cultures
3	Social and Behavioral Science
3-4	PSYC 100***
3	Quantitative Reasoning I
3	Quantitative Reasoning II****
6	Natural Science and Technology

*Must include 3 semester hours from courses outside the School of Music.

**Effective Fall 2000, students must meet the campus General Education foreign language requirement.

***PSYC 100 is a prerequisite to EPSY 211, a required core education class.

****Effective Fall 2002, entering freshmen must meet the Quantitative Reasoning II requirement.

HOURS	MUSICIANSHIP
12	Applied major
15	Music theory and aural skills (Music 101, 102, 201, 202, 107, 108, 207, 208)

8	Music history and literature (Music 110, 313, and 314)
4	Ensemble
2	Music 243 (Effective Fall 2003)
41	Total
HOURS	PROFESSIONAL EDUCATION
30	Courses in area of professional specialization (choral, elementary-general, or instrumental)
10-18	Clinical experience ¹
	2 Early field experience
	8-16 Student teaching ^{1,2}
6	Education
	3 EPSY 201-History and Philosophy of Education
	3 EPSY 211-Educational Psychology
1	CI 373
47-55	Total
HOURS	PROFESSIONAL AND/OR GENERAL ELECTIVES (as needed)
2-8	Total

¹If public school certification is not desired, the student selects alternative courses totaling 13 semester hours in consultation with his or her adviser, seven semester hours of which must be from the student's applied major, music theory, or music history.

²Only eight hours of student teaching apply toward graduation.

BACHELOR OF ARTS WITH A MAJOR IN MUSIC (curriculum number KR0265BA)

Please go to <http://courses.uiuc.edu/cis/programs/urbana/2008/fall/undergrad/faa/music.html#BA> for the most recent requirements for the various options within the BA d=curriculum

ENSEMBLE PARTICIPATION

In 1986, the School of Music faculty passed an ensemble participation policy applying to all undergraduate and master's degree students majoring in music. Since that time there have been modifications and interpretations of the requirement. The following is the current ensemble requirement as it pertains specifically to undergraduate music majors.

ALL UNDERGRADUATE MUSIC MAJORS MUST BE IN AN APPROVED ENSEMBLE EACH SEMESTER OF RESIDENCE

The term "approved ensemble" refers to a list of what are often called "major" or "conducted" ensembles, which includes:

MUS 250A	U of I Symphony Orchestra
MUS 250B	Philharmonia
MUS 252	Ethnomusicology Performance Ensembles ¹
MUS 258	Piano Ensemble ²
MUS 260	Oratorio Society
MUS 261A	University Chorus
MUS 261B	Women's Chorus
MUS 261C	Black Chorus
MUS 262	Women's Glee Club
MUS 263	Men's Glee Club
MUS 264	Concert Choir
MUS 266	Jazz Ensemble
MUS 268	Wind Symphony
MUS 269	Symphonic Band I
MUS 270	Symphonic Band II
MUS 271	First Concert Band
MUS 272	Second Concert Band, Sections A and B
MUS 450	Advanced Ensemble Music ³
	Section B—Opera
	Section D—New Music Ensemble
	Section E—Concert Choir
	Section F—Chamber Singers
	Section F1—Oratorio Society
	Section G—Piano Ensemble ¹
	Section J—Advanced Jazz Combo
	Section K—University Symphony Orchestra (Sections A and B)
	Section M—Wind Symphony
	Section M1—Symphonic Band 1
	Section N—Symphonic Band 2
	Section N1—Concert Band 1
	Section S— Ethnomusicology Ensembles

¹For students majoring in Music History or Musicology; others by permission of the Director, with the approval of the student's advisor or division chair. Ethnomusicology ensembles in the MUS 450 category change from semester to semester, so please check the Timetable for the correct section and ensemble title when registering.

²Piano, organ, or harpsichord majors may take up to four semesters of MUS 258 or MUS 267 to satisfy the requirement. This normally occurs in the junior and senior years.

³The prerequisites for Music 450 are: studying applied music at the 400 level and consent of instructor/conductor of the ensemble. Any section listed may be taken for 1 semester hour.

You must be in at least one of these ensembles every semester in residence (this does not include summer sessions, nor does it include the semester in which Music Education majors are practice teaching off campus). Many ensembles hold auditions at the beginning of each semester, while others hold auditions only in the Fall. Some ensembles require that students audition each semester or each year for placement; other ensembles require an audition only at the outset of a student's enrollment therein. For details on audition requirements and procedures, you should check first with the Band, Choral, or Orchestra Division, or the conductor of the ensemble in question, and then you should consult with your major performance teacher about additional information concerning preparation for the audition.

Normally, you are expected to enroll in an ensemble in which you perform on your major instrument: band, or orchestra or jazz band. A vocalist would enroll in a choral ensemble or possibly opera, if cast in a role. If you are the recipient of a talented student award (a merit-based performance scholarship awarded specifically by the School of Music), there are references in the letter of scholarship notification concerning specific ensembles in which you must enroll and successfully participate. In the case of scholarships issued by the Band Division, the recipient must enroll in one of the symphonic or concert bands.

Exceptions:

If your major performance area is piano, organ, or harpsichord, you must enroll for at least four semesters in one of the conducted ensembles listed above. The remaining semesters of the undergraduate degree may include your enrollment either in a conducted ensemble, or in MUS 258 (Piano Ensemble) or MUS 267 (Chamber Music) to fulfill the ensemble requirement.

Music history majors may enroll in Ethnomusicology Ensembles (Music 252) in any semester to fulfill the ensemble requirement.

Limitations:

The College of Fine and Applied Arts limits to 16 semester hours the amount of credit in ensemble that may apply toward the 130 hours required in the Bachelor of Music degree. If you take more than 16 semester hours of ensemble during your undergraduate studies, such excess credit will not count toward your degree, although grades received in such excess ensembles will be counted in your GPA. Because string and brass majors must enroll in Music 267, Chamber Music, in some semesters as a complement to their private lessons, such enrollment is not included in the 16-hour credit limitation.

By faculty action, you may enroll in no more than three ensembles in any semester (including summer sessions), including at least one but not more than two "major" ensembles (see list above). The additional one or two ensembles may be chosen from among the following, which are considered "minor" ensembles.

Music 254	Music 450A	String Ensemble/Harp Ensemble
Music 255	Music 450H	Woodwind Ensemble/Clarinet Choir
Music 256	Music 450H	Brass Ensemble

Music 257	Music 450L	Percussion Ensemble
Music 258	Music 450G	Piano Ensemble
Music 266	Music 450JC1-9	Jazz Combos
Music 275	Music 450X	Brass Band
	Music 450P	Concerto Urbano Baroque Ensemble

Please note: students enrolled in private instruction in certain studios or divisions may be required by studio policy to enroll in specific “minor” ensembles. Such enrollment is subject to the limit of not more than three ensembles per semester and also the FAA limitation of credit toward the degree.

Students may not participate in ensembles in which they are not officially enrolled and for which they will receive no academic credit.

Each ensemble has its own attendance and grading policies. While there may be similar or identical policies among various ensembles, you should not assume that all are the same. It is your responsibility to know the policies for each ensemble in which you are enrolled. The conductor or TA should distribute written guidelines for such policies at the beginning of each semester.

It is possible that an ensemble director may call for additional rehearsals outside the normal class period. Such rehearsals are subject to university regulations concerning extension of classes outside the normal class period, as found in the *Campus Code*. Also of importance is the schedule of concerts for ensembles, which almost always occur in the evenings and on weekends, outside the normal class meeting period.

If you know that you will need to be absent from a rehearsal, or if you have an unavoidable but legitimate conflict between a rehearsal and another academic event, you are required to inform the conductor or TA well in advance of your absence (see the section on page 30 dealing with “Absence from Classes, Rehearsals, and Lessons”). Absence from concerts or other scheduled public ensemble performances is not acceptable except in cases of certifiable emergencies or catastrophes. An unexcused absence from a concert will result in a severely lowered grade and may result in your failing the course entirely.

If you believe that you have legitimate reasons to be excused from the ensemble requirement in a particular semester, you must write the Director of the School of Music for permission not to enroll in an approved ensemble for that semester. Such requests are given serious consideration and are not often granted. Please address your request in hard copy form and submit it to the Associate Director’s Office, School of Music Room 3030, 1114 West Nevada Street, Urbana IL 61801 (Fax 217/244-4585) as early as possible.

RULES AND REGULATIONS

ABSENCE FROM CLASSES, REHEARSALS, AND LESSONS

The School of Music adheres to the University's policy on class attendance and absence as set forth in the most recent edition of the *Campus Code of Policies and Regulations Applying to all Students* (http://www.uiuc.edu/admin_manual/code; please see especially sections 34, 82, and 83). Competitions, auditions, rehearsals for *ad hoc* ensembles, and outside "gigs," no matter how important they may seem, are not automatically acceptable reasons for an absence from classes, rehearsals, or lessons. In some instances, absences may not be excused, causing substantial problems for you. Therefore, you are strongly encouraged to speak with your instructors immediately upon learning of a potential conflict with a class, required rehearsal, lesson, *etc.*, to determine a remedy for the situation. If no remedy is found, the curricular requirements and attendance policies of the course in question take precedence in every case.

Absence from a private lesson is a significant loss of valuable instructional time. If you know in advance that you have a legitimate and unavoidable conflict with a previously scheduled private lesson, be sure to let your instructor know as soon as possible so that the lesson can be rescheduled. If you are forced to miss a lesson because of a last-minute, certifiable emergency, *e-mail or call your instructor at his/her office or at home; leave a voice mail message if necessary*. If this procedure is not possible, call the School of Music (217/333-2620) and ask that a note explaining the situation be placed in the instructor's mailbox or on his/her studio door.

Failure to follow the above procedures may preclude the possibility of a "make up" lesson and will likely have a negative influence on your semester grade for the course!

DEGREE PROGRESS

Bachelor of Music majors should take courses that total an average of at least 16-17 hours of credit per semester. Successfully passing such courses each semester will increase the likelihood of - but not guarantee - graduating within four years. Music education majors traditionally take more than 16-17 hours in many semesters. Most music education majors find it helpful to plan on a ninth semester to accommodate the student teaching experience.

In the first two years of your degree, you should be enrolled in courses that complete the music core, namely courses in music theory, music history (music education majors may complete this component in their junior year), ensemble, conducting, and applied music (including keyboard studies). For voice performance majors, diction and language study should be considered an extension of the core.

Music education majors should pay careful attention to that division's requirements, which include enrollment as early as possible in minor instruments classes (MUS 140-158) for those specializing in instrumental music education.

Courses that are part of a sequence should be taken in continuing semesters and in correct order. Failure to do so may delay your graduation.

Students not making "normal progress toward the degree" may have their enrollment encumbered by the FAA Dean's Office, or may be dropped from the College.

KEYBOARD COMPETENCY

All undergraduate students, regardless of major, must demonstrate keyboard competency. This is a form of entrance requirement. Such competency may be demonstrated during the audition or orientation processes prior to matriculation. In some curricula or specializations, keyboard study is mandatory, and the competency requirement is fulfilled by successfully completing certain required courses in piano. For other non-keyboard majors, you should be enrolled in MUS 172 during the first semester on campus, pending a keyboard proficiency test during the first week of classes to determine competency and placement. Successful completion of MUS 172 and MUS 173 will satisfy the requirement, but your curriculum may require that you take piano beyond the first two semesters. **For undergraduate keyboard majors (piano, organ, or harpsichord), successful completion of MUS 454 is required.** You may obtain information to help you prepare for the keyboard competency examination(s) by contacting Professor Reid Alexander, Chair of the Piano Pedagogy Division (102SMH, 244-3334, cralexan@illinois.edu).

CONCERT ATTENDANCE

One of the many advantages of attending the University of Illinois is the opportunity to hear music of all kinds. There are more than 600 concerts and recitals performed annually on the campus, most of which are given by School of Music students, faculty, and ensembles at Smith Memorial Hall, the Music Building, Krannert Center for the Performing Arts, and occasionally in nearby off-campus venues. There are also many guest lectures and master classes sponsored by the School of Music and open to the public without charge. In addition, there are concerts presented frequently by some of the world's greatest professional soloists and ensembles at the Krannert Center (usually more than 30 music events yearly), Illini Union, UI Assembly Hall, and as part of the Foellinger Auditorium/Starcourse series, not to mention cultural events taking place in the Champaign-Urbana and East-Central Illinois areas. School of Music and Krannert Center music events are published in various calendars and booklets and may be found on the School of Music website at www.music.uiuc.edu.

Although presently there is no concert attendance requirement in the School of Music, you should make every effort to attend as many concerts as you can during your undergraduate years. This is not only an important part of your education, it also is a way of supporting your colleagues in the School, much the same as you will want to be supported when you perform your own recitals in the future. Some studio instructors require their students to attend a certain number of recitals each semester, and the semester studio grade includes recital attendance. Such requirements are not curricular requirements and they should be defined in the syllabus or class handout. If you are unclear about this requirement, speak with the instructor during the first week of classes so that there is no misunderstanding concerning a matter that could adversely affect your grade.

Concerts at Smith and in the Music Building are almost always free of charge; you will need to purchase tickets for Krannert events, even if they are sponsored by the School of Music, unless you are performing in an ensemble concert at Krannert. If you are an ensemble participant, you may be provided with a free performer's pass for yourself, or for possible use by a friend or family member.

All students who pay the KCPA assessment in their semester fees receive an automatic discount on Krannert tickets, and the Center occasionally offers additional discounts on tickets to School of Music students for selected events. Joining the Krannert Center Student Association (KCSA) enables students to attend concerts without charge in exchange for serving as an usher. Information about this possibility may be obtained by calling KCSA at 333-3550, 333-3552, e-mailing kcsa@illinois.uiuc, or visiting Room 2-402. Krannert often offers free master classes in conjunction with the School of Music.

Reminder: concert attendance IS mandatory if you are a member of an ensemble that is performing in a concert. Unexcused absences from concert performances will result in a severely lowered grade and will likely result in your dismissal from the ensemble and failing the course completely.

SECURITY

The School of Music makes every attempt to keep its students, faculty, and staff safe during the pursuit of their professional and educational activities in School facilities. Hours of operation for the Music Building and Smith Memorial Hall are 7:00 a.m. to 12:00 midnight, except during vacation periods. The Music Building doors on the Nevada Street side are locked at 6:00 p.m. each evening, and you should enter after that time through the Oregon Street doors. You will notice a student monitor seated at a desk in the middle of the foyer. This monitor may ask you to identify yourself. As a precaution, it is best to have your student identification (I-Card) with you at all times in case you need to show it. Monitors also patrol the hallways of the Music Building and Smith Memorial Hall between 6:00 p.m. and midnight.

You are expected to adhere to all safety and security regulations that are part of the *Campus Code*, or that are posted in the buildings, including the safeguarding of keys given to you for rooms in various School buildings. Do not loan or give your key to anyone; do not prop exterior doors open for the convenience of others. Please report any suspicious-looking persons or activity to building monitors, or use the emergency phones located on each floor of the building.

Eating and drinking in classrooms, rehearsal halls, auditoria, and practice rooms is prohibited. Smoking in any campus building or facility is prohibited by State law and University policy.

TRANSFERRING AND REENTRY (See also Transfer Credit on page 9)

If your career and degree goals change, you may find it advisable to transfer into or out of the School of Music. The first concern should be whether such action requires additional study and cost, which it almost always does, to make up deficiencies or satisfy differing requirements. Thus, the decision to transfer should be carefully weighed.

As a member of the National Association of Schools of Music, the UIUC School of Music adheres to the Association's Code of Ethics, which requires disclosure of a student's intention to transfer into or out of member institutions' music programs for students receiving music scholarships at UIUC, and a release from the UIUC School of Music. If you are in this category, you should complete a release form (available in the Director's Office, 3053MB) as early as possible.

Also, if you are transferring out of the School, you must make an appointment with one of the Associate Deans of the College of Fine and Applied Arts to ascertain all appropriate procedures for transferring. You are also asked to make an appointment with Dr. Edward Rath, Associate Director, MB3030, to discuss your decision.

If you plan to transfer into the School of Music, you should follow application procedures set forth by the Office of Enrollment Management and Student Services, 3014MB, griggs@illinois.edu, 217/244-9879). Transfer students new to the UIUC School of Music may be asked to take placement and/or proficiency exams to determine their current levels of accomplishment with regard to course prerequisites. Being admitted to the School and the University does not preclude the possibility of having to take UIUC prerequisite courses, including those courses that you may already have taken elsewhere.

Continuous registration on a semester-by-semester basis is expected. If you were formerly a music major at UIUC and have not been enrolled in the School for a semester or more, reentry into the School of Music is not automatic; it depends upon your academic status when you last enrolled. For readmittance consideration, you must make an appointment with Marian Stone, Assistant to the Associate Dean of the College, and you must also contact the Office of Enrollment Management and Student Services to begin the process. Depending upon the amount of time you have been out of the School of Music, it may be necessary for you to reapply to the School and/or to the University. You may also be required to re-audition in your principal performance area and be accepted by the faculty in that division before readmission will be permitted, and you may be required to petition the College of Fine and Applied Arts for readmission.

JURY EXAMINATIONS IN PERFORMANCE STUDY

Jury examinations in performance studies are arranged by each division and most often occur toward the end of each semester or during exam week. You should speak with your applied music teacher if you have questions concerning the jury. In most divisions, a special jury occurs at the end of the fourth semester of study at the 100 level. The results of this special examination may determine whether or not you are permitted to study at the 400 level in subsequent semesters. The School of Music faculty is currently discussing aspects of the fourth-semester jury, with the goal of standardizing certain parameters and points of information concerning the event.

PETITIONS

Student petitions regarding academic course work, such as permission to drop a course after the deadline, permission to make a substitution for a required course, or to take an EX grade in an undergraduate course, *etc.*, may be downloaded from the FAA web site at www.faa.uiuc.edu/StudentForms.html. You are encouraged to attend to all details regarding petitions at the earliest possible moment; this includes signatures required and following all instructions. In most cases, it is the FAA Associate Dean, in consultation with appropriate faculty and administration in the School of Music, who makes the final decision in such matters.

GRIEVANCES AND COMPLAINTS

It is possible that difficulties between you and a faculty member or teaching assistant may occur. The most widely regarded advice in this area is for the parties involved to discuss the matter in an intelligent and mature manner and to work for a resolution of the conflict. The School of Music adheres to guideline set forth in the *Campus Code* (www.uiuc.edu/admin_manual/code), which document you should read for detailed instructions and deadlines. If the situation cannot be resolved through a discussion with the instructor, you and/or the instructor may request an appointment to meet with the Associate Director or another member of the School of Music administration.

If the matter is not resolved after such consultation, the student is referred to the most recent edition of the *Campus Code of Policies and Regulations Applying to all Student* for specific procedures.

COPYRIGHT LAWS

The School of Music and the Music Library adhere to U.S. Copyright Laws. Faculty and staff have been instructed not to copy materials illegally, and students must adhere to the same regulations. Use of copied material in its entirety for any public performance is strictly prohibited.

USE OF INSTRUMENTS

The School provides without charge numerous practice rooms with keyboard instruments, and band and orchestral instruments for use by music majors and others studying music in courses offered by the School. Instruments owned by the School are kept in good repair and will remain so that much longer with careful and respectful treatment. If you notice that an instrument is damaged or in need of repair, please take the instrument to the Music Building Shop (Room 1156MB), or report the situation to John Minor or Dan Honnold in the Piano Shop (Room 18SMH, 333-3106), or (in the case of organs) Mr. Paul Redman, Assistant Director for Operations (Room 3062MB, 244-0119).

USE OF FACILITIES

School of Music facilities are maintained strictly for the use of music majors and non-music majors who are enrolled in courses offered by the School. Limitations on space preclude rehearsal halls, practice rooms, and classrooms being used for local, non-School musical organizations, bands, religious groups, or as a location for social gatherings without the permission of the Director's Office. State of Illinois law and University Statutes prohibit the use of State facilities, including all music buildings, for the production of private income. Practice rooms and studios are not to be used for private teaching of vocal or instrumental music. If such activity is observed, it should be reported to the Assistant Director for Operations, Paul Redman, 3062MB, 244-0119, predman@illinois.edu. The issues of safety and liability make such use dangerous and illegal. The School's administration and UIUC campus security have the responsibility and legal right to ask persons violating these rules to vacate the space being used.

SERVICES AND OPPORTUNITIES

STUDENT MUSIC ORGANIZATIONS

There are many music organizations available for student participation. Some require that members be music majors or pursuing a particular music degree, while others are open to anyone who is involved with music at the University, regardless of his or her degree pursuits. Each organization has officers, and most have faculty or alumni sponsors. Activities range from service projects for the School of Music, public service on behalf of community organizations, and fundraising events, to tutoring for members and non-members, and presentation of concerts and recitals. The principal reasons for such organizations' existence, however, are to maintain high standards and further the cause of the creation and performance of high quality music, and to provide a means for students to share common musical and academic interests.

Among the professional organizations in the UIUC School of Music are: American Choral Directors Association (ACDA) student chapter; American String Teachers Association (ASTA) student chapter; Music Educators National Conference (MENC) student chapter; Mu Phi Epsilon music fraternity for men and women; Phi Mu Alpha Sinfonia music fraternity for men; the East-Central Illinois Chapter of the American Guild of Organists; and Sigma Alpha Iota music fraternity for women. More information about these organizations may be obtained from members, visiting the parent organization's website, or by checking the bulletin boards across from the elevators on Level 2 of the Music Building, or next to the organ practice rooms at Smith Hall. Music education majors are generally expected to belong to professional music education student organizations.

STUDY ABROAD IN MUSIC

Music students are encouraged to seek opportunities for study abroad. Currently the School does not maintain formal exchange programs with other institutions. There are, however, numerous outstanding schools of music and conservatories in various countries where you may study and possibly earn academic credit toward your UIUC music degree. This includes the opportunity to study in Vienna under the aegis of the UIUC Austria-Illinois Exchange Program.

It is essential to plan ahead for this experience, preferably at least six months prior to the term in which you wish to study abroad. You will be required to complete special forms to ensure appropriate academic credit for your studies abroad. There are three campus sources of information concerning music study abroad: the Office of International Programs of Study (910 S. Fifth Street, Champaign, 217/333-6104), the FAA College Office (Room 110 Architecture Building), and the office of the School of Music Associate Director (MB 3030). You are advised to begin your inquiries with the latter.

SCHOLARSHIPS

The School of Music administers its own program of merit-based scholarships made to students on the basis of musical ability or pedagogical and scholarly promise. Merit-based scholarships are awarded to prospective music majors on the basis of faculty recommendation as a result of the entrance audition and interview prior to matriculation into the School of Music. Scholarships may be initiated by faculty recommendation after matriculation into the School in cases of exceptional accomplishment in the major field. Music scholarships are not awarded to music minors or non-music majors.

Merit-based scholarships are renewable upon the recommendation of the faculty and in most instances are in effect up to eight semesters. If the faculty member who made the original scholarship recommendation feels

that a student is not making appropriate progress in studio lessons, the faculty member may recommend that the scholarship be terminated at the completion of a semester. The student is notified of this action by letter from Assistant Director Joyce Griggs (3026MB, griggs@illinois.edu, 217/244-9879). Such action is not intended to affect a student's financial assistance obtained from other sources, but students will want to check with that office for details on their financial aid package. (If a student changes majors to one outside the School of Music, any merit-based scholarship awarded by the School will cease.)

Reminder: students who are receiving scholarships at UIUC and who intend to transfer to another institution are advised that NASM requires a release from UIUC before a scholarship may be offered by another institution. Release forms for this purpose, which should be completed as early as possible, are available in the Director's Office, MB3053.

STUDENT SERVICES

Advising, career counseling and career workshops, mentoring and orientation programs, internship/externship programs, and assistance pertaining to resumes and other promotional materials are all areas of importance to the developing musician. If you have ideas of how the School could be of assistance to you and all of our students in these or other areas, please contact the Office of Enrollment Management and Student Services, Room 3004MB. The College of Fine and Applied Arts maintains a Career Service Office in Room 108 of the Architecture Building. You can access this office's website at <http://careers.faa.uiuc.edu/>.

RECITAL SCHEDULING

The Music Events Office (MEO), located in 3076MB (217/333-1594), is responsible for scheduling all School of Music recitals and concerts. The MEO notifies faculty and students concerning sign-up deadlines, administers the scheduling and room reservations system, oversees printing of programs, and arranges for appropriate stage crews. Instructions for securing a recital date/time and completing required documents and forms are available from the MEO. The MEO does NOT arrange for the recording of recitals (see below).

RECITAL PROGRAMS

The School of Music prints programs for all student giving recitals that are scheduled through the Music Events Office. The deadline for submitting program copy is *three weeks* prior to your concert or recital. If your program copy is not submitted by that deadline, or if it is not submitted according to the approved format, your program will not be printed. The School of Music is implementing a new online program form. Instead of submitting the program form as an email attachment, please submit the form via our online template: <http://www.music.uiuc.edu/program>

To begin, you will need to create an account. Once you have done so, you will receive an email asking you to confirm your address and in turn your account will become active. The delay takes only minutes so it will not infringe on your ability to submit your program in a timely manner.

To help us with the launch of this program template, we ask that you reply with feedback about any difficulties you may have encountered while inputting your program.

When you have completed the online form, please inform Nancy Boaz at recitalprograms@music.uiuc.edu. You will have the opportunity to preview the program. Please check the program for accuracy and when it is complete.

RECORDING SERVICES

The School maintains excellent recording equipment and a cooperative staff that should be able to accommodate most requests for CD or DVD recordings of recitals. The Recording Services Office is located in the Music Building, Room 2134 (Rex Anderson, rdanders@illinois.edu, 217/244-2666).

On-line forms for requesting recording services are obtainable at the Music Audio and Video Services web page at <http://www.music.uiuc.edu/avservices/>. You should submit your complete form at least two weeks in advance to be sure that Recording Services can confirm your request. There is also a recording service in the Krannert Center for the Performing Arts (Jon Schoenoff, 217/333-9723). For recording sessions other than required degree recitals, hall rental charges will apply. Persons making arrangements with the Recording Services in the School of Music or the Krannert Center are responsible for all financial agreements.

MUSIC SCHOOL SHOP

The services provided by the Music School Shop include key disbursal, locker assignments, management of School “loaner” instruments and their repair, AV equipment supervision, inventory control, shipping and receiving, and certain aspects of physical plant administration. Repair of instruments that are owned by students is not permitted and should not be requested. The Shop is located on the lower (basement) level of the Music Building in MB1156 (217/333-4379), beneath the Music Library.

ALUMNI OFFICE

There are more than 8,000 living alumni of the UIUC School of Music. The annual publication, *sonorities*, featuring articles about faculty, current students, and alumni, is available from Suzanne Hassler at the Music Alumni Office, MB 3066 (217/333-6452, shassler@illinois.edu).

GRADUATION LIST

If you intend to graduate at the end of a particular semester, you should so indicate when you pre-register for classes. This is the only way the University knows of your plans to complete your degree. By completing the appropriate section on your registration form, your name will be placed on a Preliminary Graduation List.

Of course, things can change, and you may find yourself returning for additional classes for a variety of reasons. Such changes in plans are generally not problematic. Please be sure, however, that your projected graduation date is realistic. If subsequent analysis by the Dean’s Office determines that it is not possible for you to graduate in a particular semester, your name will be removed from the Graduation List.

COMMENCEMENT CEREMONIES

In addition to University commencement ceremonies, the School of Music conducts its own impressive ceremony on the Sunday of Graduation Weekend. This event is held in the late afternoon in Smith Memorial Hall and involves students, faculty, a guest speaker, administration, and invited guests. At this ceremony, graduating music majors receive diploma covers and are congratulated by the Director and assembled faculty.

You are invited to participate in this ceremony if you have graduated since May of the previous year or are graduating in May of the current year; you will graduate by the following August and are within 13 hours of your degree; and/or you will have completed all degree requirements in music education by the end of the Spring semester and are scheduled to do your student teaching during the following Fall semester.

Details about this ceremony are available from Suzanne Hassler in the Alumni Office (MB 3066, 217/333-6452, shassler@illinois.edu).

ACCOMPANISTS

The School of Music provides accompanists for instrumentalists, singers, and choral ensembles, most often through the Accompanying Division. Such arrangements are made between faculty studio teachers and accompanying supervisors. As in nearly every major music school in America, however, there are never enough pianists to accommodate all music student and faculty accompanying needs. Thus, students often resort to hiring their own accompanist for rehearsals, lessons, and recitals. Financial agreements pertaining to such arrangements are not supervised by the School of Music. Students should be aware - before collaborations begin - of the potential cost of hiring an accompanist and budget accordingly for such purposes.

COMMITTEES

Many standing and *ad hoc* committees of the School of Music contain seats for student members. These include the Performance Studies and Activities Committee; Undergraduate Committee; Chamber Music Committee; Committee on Guests; Computer Advisory Committee; Ensemble Committee; Excellence in Teaching Committee; Graduate Committee; Grievance Committee; and Music Library Committee. An up-to-date list of such committees is available in the Director's Office (MB3053). Students should make their interest in serving on such committees known to the Director's Office as early as possible (at the beginning of the Fall semester for new students, or, for continuing students, prior to the completion of exams in the Spring semester).